# TOWN OF LEDYARD
## CONNECTICUT
### PUBLIC WORKS DEPARTMENT

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-1100
(860) 464-1126 fax

BID PACKAGE

for

BID #2011-12

BULKY WASTE REMOVAL

MAY 2011

May 6, 2011

TOWN OF LEDYARD

INVITATION TO BID - #2011-12

The Town of Ledyard seeks sealed bids for the removal of Oversized Bulky Waste. Bidding documents may be obtained on-line at www.ledyardct.org or in person at the Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT 06339, between the hours of 9:00 a.m. and 4:00 p.m.

Sealed proposals will be received until 2 P.M. on Thursday, May 26, 2011, at the above address, at which time they will be publicly opened and read aloud in the office of the Mayor. Proposals received after that time will not be accepted and will be returned to the bidder unopened. Sealed proposals should be clearly marked **"BID #2011-12: BULKY WASTE REMOVAL."**

Prospective bidders may contact Ledyard Public Works Director, Steve Masalin, at (860) 464-1100 for additional information or clarification regarding the bid specifications.

The Town of Ledyard reserves the right to waive technical defects in the bids, to reject any bids which do not conform to terms and conditions described in the specifications, to reject any or all bids and again invite bids, and to waive informalities or irregularities in the bidding process.

The award of a contract, if awarded, will be to the lowest responsible bidder, provided that the bid is reasonable, and provided that it is in the best interest of the Town of Ledyard to accept such bid, and subject to any choice by the Town of Ledyard as to any alternate specifications as may be agreed upon.

Marcia Hancock

Marcia Hancock
Director of Finance

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

INSTRUCTIONS

Detach the Bid Form and fill in by typewriter or in ink; pencil entries will not be accepted. Along with the Bid Form, Bidders shall provide a list of references.

Sign it, seal it in an envelope clearly marked to identify it as a "**BID #2011-12: BULKY WASTE REMOVAL,**" and submit it to:

Director of Finance
Town of Ledyard
741 Colonel Ledyard Hwy
Ledyard, CT 06339

Your name and address must appear in the upper left-hand corner of the envelope and the name of the bid must appear in the lower left-hand corner of the envelope.

We will not accept or consider bids, withdrawals, or amendments received after the date and time specified.

We are exempt from Connecticut State sales tax; do not include this tax in your proposal.

If you believe that a possible conflict of interest may occur should we accept your proposal and award a contract or a purchase order, then you must disclose this belief in a statement attached to the back of the Bid Form.

Please direct any questions to Steve Masalin at (860) 464-1100.

# SPECIFICATIONS

## INTENT

By this proposal the successful Bidder, hereinafter called the Contractor, shall remove and dispose of Oversized Bulky Waste, hereinafter referred to as OBW.

## GENERAL INFORMATION

Ledyard currently receives OBW at a Transfer Station at the site of its former landfill located at 889R Colonel Ledyard Highway. This OBW must be hauled by a qualified Contractor to an approved disposal site or facility. The proposed disposal facility shall be identified on the bid form.

Based upon current conditions the Contractor may anticipate removing an average of **two (2) loads per week** under normal conditions.

All bids submitted shall be based upon the price of the removal of one load of OBW and the price per ton removed. Each Bidder shall include all costs associated with OBW removal, including provision of containers as noted below, in these prices. For purposes of bid comparison, 100 annual removals and 400 tons will be used.

Each Bidder must be or become familiar with all Federal, State, and Local regulations regarding the handling and disposal of solid waste and shall submit his bid accordingly.

The contract period shall be the two year period from July 1, 2011 through June 30, 2013.

Under no circumstances shall the contract be signed until the Performance Bond and the Certificate of Insurance are filed with the Town.

## BID BOND

A Bid Bond or a Bank Check in the amount of One Thousand Dollars ($1,000.00) is required and must be included with each bid proposal.

## PERFORMANCE BOND

Upon notice of contract award, the Contractor shall submit to the Town Treasurer a Performance Bond in the amount of Forty Thousand Dollars ($40,000.00).

INSURANCE

The Contractor shall be responsible for any and all damage caused by him or his agents, servants, employees, and must carry insurance under which the Town of Ledyard is named as an assured as evidenced by said Certificate being delivered to the Finance Director within ten (10) working days following receipt of the official notice of award. Such insurance must be by companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts:

- Workers's Compensation, as required by State Statute.
- Commercial General Liability:
  $2,000,000 General Aggregate
  $2,000,000 Products Completed Operations Aggregate
  $1,000,000 Personal & Advertising Injury
  $1,000,000 Each Occurrence Bodily Injury & Property Damage
  $100,000 Fire Damage Any One Fire
  $5,000 Medical Payments Any One Person
  Including Explosion, Collapse, and Underground
- Automobile Liability:
  $1,000,000 Combined Single Limit Bodily Injury & Property Damage

The Contractor shall indemnify, hold harmless, and defend the Town of Ledyard from and against any and all liabilities, claims, penalties, thereto, including but not limited to, costs of defense, settlement, and reasonable attorney's fees, which may be alleged against the Town, or which the Town may incur, become responsible for, or pay out as a result of death, bodily injury to any person, damage to or destruction of any property, contamination of or adverse effects on the environment, or any violation or alleged violation of governmental law, regulation, order caused by, arising out of, or in any manner connected with his provision of waste removal services to the Town of Ledyard.

The Contractor shall be liable for and shall indemnify the Town of Ledyard from and against any injury or loss whatever resulting from the negligent act or omission of any employee or agent of the Contractor or from the failure of or the inadequacy of any of the Contractor's equipment.

LEGAL WORKER STATUS

The successful Bidder agrees to assume sole and full responsibility for the legal worker status of any person he employs or for any person his subcontractor employs, in conformance with the provisions of the Federal Immigration Reform and Control Act of 1986.

ROLL-OFF CONTAINERS

The Contractor shall provide four (4) 30-cubic yard roll-off containers, which are to be placed at the Ledyard Transfer Station as specified by the Public Works Director.

Full containers shall be picked up at the Town Transfer Station and delivered to and unloaded at an approved disposal site or facility.

The Contractor shall pick up a container within 24-hour notification of its being full. An empty container shall be left in its place.

The loading of OBW shall be conducted and coordinated by Town of Ledyard Public Works Department personnel. The Town of Ledyard will be responsible for separation in order to comply with all regulations.

Payloads are expected to be not more than 10 tons. Trucks shall be registered to haul at least 10 tons.

The roll-off containers shall be used only for the disposal of the Town of Ledyard's OBW.

All loads shall be covered according to State and Local requirements. The Contractor will be responsible for supplying load covers and for covering loads.

TOWN OF LEDYARD BID FORM: BID #2011-12

The undersigned, as Bidder, declares that he has familiarized himself with the specifications and the invitation to bid which he understands and accepts as sufficient for the purpose intended, and agrees to furnish the Town of Ledyard with the following in accordance therewith:

OVERSIZED BULKY WASTE (OBW) REMOVAL 2011-2013

Fee: $ _____ per removal.

$ _____ per ton.

The Contractor will be paid the combined total of the removal fee for each pull and the tonnage fee according to each load.

PROPOSED DISPOSAL FACILITY

Identify the facility which is intended to be used for disposal of the waste handled under this contract.

Facility Name _____

Address _____

_____

NON-COLLUSIVE BID STATEMENT

The undersigned Bidder certifies that his bid is made independently and without collusion, agreement, understanding, or planned course of action with any other Bidder and that the contents of his bid shall not be disclosed to anyone other than his employees, agents, or sureties prior to the official bid opening.

SIGN HERE > _____ Date _____

Print Name _____ Tel _____

Company Name _____ FAX _____

Address _____

_____