TOWN OF LEDYARD
CONNECTICUT
WATER POLLUTION CONTROL AUTHORITY

741 Col. Ledyard Hwy.
Ledyard, CT 06339
(860) 464-3250
(860) 464-8220 FAX

BID PACKAGE

For

BID #2011-14

THICKENED SLUDGE SOLIDS REMOVAL

From

THE HIGHLANDS WASTEWATER TREATMENT PLANT

June 1, 2011

June 1, 2011
RFP #2011-14

THICKENED SLUDGE SOLIDS REMOVAL
FROM
THE HIGHLANDS WASTEWATER TREATMENT PLANT

TOWN OF LEDYARD
INVITATION TO BID

The Town of Ledyard Water Pollution Control Authority seeks sealed bids for **THICKENED SLUDGE SOLIDS REMOVAL** from the **HIGHLANDS WASTEWATER TREATMENT PLANT**. Bidding documents and specifications are available via email by contacting the Director of Finance at finance.director@ledyardct.org, or from the Town of Ledyard Website at http://www.ledyardct.org. If documents are downloaded from the Town's Website, bidder must notify the Director of Finance by email to ensure notification of any subsequent addenda.

Bids will be received until 2:00 p.m. on July 12, 2011, at the above address, at which time they will be publicly opened and read aloud in the office of the Mayor.

The Town of Ledyard reserves the right to reject any or all bids and waive the informalities or irregularities in the bid procedure or bids.

The award of a contract, if awarded, will be to the lowest responsible bidder, provided that the bid is reasonable, and provided that it is in the best interest of the Town of Ledyard to accept such bid, and subject to any choice by the Town of Ledyard as to any alternate specifications as may be agreed upon. Cost will not be the sole factor in awarding the bid.

Marcia Hancock
Director of Finance

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

TOWN OF LEDYARD
RFP #2011-14
INSTRUCTIONS

Detach the Bid Form and fill in by typewriter or in ink; pencil entries will not be accepted. Bids must be submitted in sealed envelopes to:

Director of Finance
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

The bid envelope is to be labeled in the lower left-hand corner as "Proposal for Thickened Sludge Solids Removal."

Bids will be received until 2:00 p.m., Tuesday, July 12, 2011, at which time they will be publicly opened and read aloud in the Mayor's Office, Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT. Proposals received after that time will not be accepted and will be returned to the bidder unopened.

We are exempt from Connecticut State sales tax; do not include this tax in your proposal. If you believe that a possible conflict of interest may occur should we accept your proposal and award a contract or a purchase order, then you must disclose this belief in a statement attached to the back of the Bid Form.

Please direct any questions to Stephen Banks at (860) 536-1769, Monday through Friday. 7:30 a.m. to 3:30 p.m.

TOWN OF LEDYARD
RFP #2011-14
SPECIFICATIONS

INTENT

By this proposal the successful Bidder, hereinafter called the Contractor, shall remove and dispose of thickened sludge solids, hereinafter referred to as T.S.

GENERAL INFORMATION

The Town of Ledyard currently processes T.S. from the Highlands Wastewater Treatment Plant located at 82 Town Farm Road, Ledyard, Connecticut. This T.S. must be hauled by a qualified Contractor to an approved disposal site or facility.

Based upon current conditions, the Contractor may anticipate removing an average of: **two (2) to five (5) loads per month** with each load being 6500 gallons. **Percent solids** will be between 3% and 7%. The thickened sludge solids are produced by our rotary sludge concentrator and uses polymer for coagulation.

All bids submitted shall be based upon the price per gallon of T.S., which will include all costs to the Town of Ledyard.

Each Bidder must be or become familiar with all Federal, State and Local regulations regarding the handling and disposal of thickened sludge solids and shall submit his bid accordingly.

The contract period shall be the three-year period from September 1, 2011 through August 31, 2014.

Under no circumstances shall the contract be signed until the Performance Bond and Certificate of Insurance are filed with the Town.

INSURANCE

The Contractor shall be responsible for any and all damage caused by him or his agents, servants, employees, and must carry insurance under which the Town of Ledyard is named as an assured as evidenced by said Certificate being delivered to the Finance Director within ten (10) working days following receipt of the official notice of award. Such insurance must be by companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts:

TOWN OF LEDYARD **BID FORM: #2011-14**

The undersigned, as Bidder, declares that he has familiarized himself with the specifications and the invitation to bid, which he understands and accepts as sufficient for the purposed intended, and agrees to furnish the Town of Ledyard with the following in accordance therewith:

THICKENED SLUDGE SOLIDS (T.S.) REMOVAL 2011-2014

Terms of Bid:

September 1, 2011 – August 31, 2014

	1st year	2nd year	3rd year
Fee per gallon:	_____	_____	_____

NON-COLLUSIVE BID STATEMENT

The undersigned Bidder certifies that his bid is made independently and without collusion, agreement, understanding, or planned course of action with any other Bidder and that the contents of his bid shall not be disclosed to anyone other than his employees, agents, or sureties prior to the official bid opening.

SIGN
HERE:_____DATE:_____

PRINT HERE:
_____TELEPHONE#_____

COMPANY NAME:_____

ADDRESS:_____

_____