BID PACKAGE

for

BID 2015-1

THICKENED SLUDGE SOLIDS REMOVAL
from

THE HIGHLANDS WASTEWATER TREATMENT PLANT

TOWN OF LEDYARD

JULY 1, 2014

July 1, 2014

TOWN OF LEDYARD

INVITATION TO BID – 2015-1

The Town of Ledyard Water Pollution Control Authority seeks sealed bids for THICKENED SLUDGE SOLIDS REMOVAL from the HIGHLANDS WASTEWATER TREATMENT PLANT. Specifications are available online at http://ledyardct.org (click on RFPs & Bids) or in person at the Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT 06339, between the hours of 9:00 a.m. and 4:00 p.m.

Sealed bids will be received until 2 P.M. on Thursday, August 7, at the above address, at which time they will be publicly opened and read aloud in the office of the Mayor. Proposals received after that time will not be accepted and will be returned to the bidder unopened. Sealed proposals must be clearly marked **"RFP 2015-1 THICKENED SLUDGE SOLIDS REMOVAL."**

Technical questions may be directed to Steve Banks at 860-536-1769.

Questions about the bid process may be directed to Marcia Hancock by email at finance.director@ledyardct.org.

The Town of Ledyard reserves the right to waive technical defects in the bids, to reject any bids which do not conform to terms and conditions described in the specifications, to reject any or all bids and again invite bids, and to waive informalities or irregularities in the bidding process.

The award of a contract, if awarded, will be to the lowest responsible bidder, provided that the bid is reasonable, and provided that it is in the best interest of the Town of Ledyard to accept such bid, and subject to any choice by the Town of Ledyard as to any alternate specifications as may be agreed upon.

_____

Marcia Hancock
Director of Finance

BID SPECIFICATIONS

INTENT

By this proposal the successful Bidder, hereinafter called the Contractor, shall remove and dispose of thickened sludge solids, hereinafter referred to as T.S.

GENERAL INFORMATION

The Town of Ledyard currently processes T.S. from the Highlands Wastewater Treatment Plant located at 82 Town Farm Road, Ledyard, Connecticut. This T.S. must be hauled by a qualified Contractor to an approved disposal site or facility.

Based upon current conditions, the Contractor may anticipate removing an average of: **two (2) to five (5) loads per month** with each load being 6500 gallons. **Percent solids** will be between 3% and 7%. The thickened sludge solids are produced by our rotary sludge concentrator and uses polymer for coagulation.

Tanker Truck Loading: The tanker truck shall be loaded via a six (6) inch hose connection with a female quick-connect attachment. Thickened sludge will be pumped into the truck using the treatment plant pumps.

All bids submitted shall be based upon the price per gallon of thickened sludge and shall include all costs to the Town of Ledyard.

Each bidder must be or become familiar with all Federal, State, and local regulations regarding the handling and disposal of thickened sludge solids and shall submit his bid accordingly.

The contract period shall be from September 1, 2014 through August 31, 2017.

Bidding contractors are welcome to contact the Sewer Operations Supervisor, Stephen Banks, at 860-536-1769, if they wish to make an appointment to inspect the sludge loading site.

REQUIRED DOCUMENTS

A Performance Bond and a Certificate of Insurance are required upon award of the project. Under no circumstances shall the contract be signed until both documents are presented to the Finance Director.

INSURANCE

The Contractor shall be responsible for any and all damage caused by him or his agents, servants, employees, and must carry insurance under which the Town of Ledyard is named as an assured as evidenced by said Certificate being delivered to the Finance Director within ten (10) working days following receipt of the official notice of award. Such insurance must be by companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts:

- Workers's Compensation, as required by State Statute.
- Commercial General Liability:

$2,000,000	General Aggregate
$2,000,000	Products Completed Operations Aggregate
$1,000,000	Personal & Advertising Injury
$1,000,000	Each Occurrence Bodily Injury & Property Damage
$100,000	Fire Damage Any One Fire
$5,000	Medical Payments Any One Person
	including Explosion, Collapse, and Underground

- Automobile Liability:

$1,000,000	Combined Single Limit Bodily Injury & Property Damage

The Contractor shall indemnify, hold harmless, and defend the Town of Ledyard from and against any and all liabilities, claims, penalties, thereto, including but not limited to, costs of defense, settlement, and reasonable attorney's fees, which may be alleged against the Town, or which the Town may incur, become responsible for, or pay out as a result of death, bodily injury to any person, damage to or destruction of any property, contamination of or adverse effects on the environment, or any violation or alleged violation of governmental law, regulation, order caused by, arising out of, or in any manner connected with his provision of waste removal services to the Town of Ledyard.

The Contractor shall be liable for and shall indemnify the Town of Ledyard from and against any injury or loss whatever resulting from the negligent act or omission of any employee or agent of the Contractor or from the failure of or the inadequacy of any of the Contractor's equipment.

LEGAL WORKER STATUS

The successful Bidder agrees to assume sole and full responsibility for the legal worker status of any person he employs or for any person his subcontractor employs, in conformance with the provisions of the Federal Immigration Reform and Control Act of 1986.

BID INSTRUCTIONS

Detach the following Bid Form and fill in by typewriter or in ink; pencil entries will not be accepted. Along with the Bid Form, Bidders shall provide a list of three references. Sign the bid form, seal it in an envelope and submit it to:

Director of Finance
Town of Ledyard
741 Colonel Ledyard Hwy
Ledyard, CT 06339

Bidder's name and address must appear in the upper left-hand corner of the envelope and the name of the bid, clearly marked as "RFP 2015-1 THICKENED SLUDGE SOLIDS REMOVAL," must appear in the lower left-hand corner of the envelope.

The Town will not accept or consider bids, withdrawals, or amendments received after the date and time specified.

The Town is exempt from Connecticut State sales tax—do not include this tax in your proposal. If you believe that a possible conflict of interest may occur should we accept your proposal and award a contract or a purchase order, then you must disclose this belief in a statement attached to the back of the Bid Form.

TOWN OF LEDYARD BID FORM: BID 2015-1

The undersigned, as Bidder, declares that he has familiarized himself with the specifications and the invitation to bid, which he understands and accepts as sufficient for the purpose intended, and agrees to furnish the Town of Ledyard with the following in accordance therewith:

THICKENED SLUDGE SOLIDS (T.S.) REMOVAL 2014-2017

Terms of Bid:

September 1, 2014 – August 31, 2017

	1st Year	2nd Year	3rd Year
Fee per gallon:	_____	_____	_____

NON-COLLUSIVE BID STATEMENT

The undersigned Bidder certifies that his bid is made independently and without collusion, agreement, understanding, or planned course of action with any other Bidder and that the contents of his bid shall not be disclosed to anyone other than his employees, agents, or sureties prior to the official bid opening.

Signature _____ Date _____

Print Name _____

Company Name _____

Address _____

_____

Telephone _____