REQUEST FOR PROPOSALS
#2015-14
Sawmill Machinery Support Foundation Realignment

Town of Ledyard, Connecticut

LEGAL NOTICE

TOWN OF LEDYARD, CONNECTICUT
REQUEST FOR PROPOSALS

The Town of Ledyard will receive sealed bids for Sawmill Machinery Support Foundation Realignment on Thursday, April 30, 2015. At that time proposals will be opened in public and read aloud in Ledyard Town Hall.

The documents comprising the Request for Proposals may be obtained from the Town's Website http://ledyardct.org (RFPs and Bids tab).

The Town of Ledyard reserves the right to amend or terminate this Request for Proposals, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, and award the proposal to the proposer that, in the Town's judgment, will be in the Town's best interests.

TOWN OF LEDYARD, CONNECTICUT

REQUEST FOR PROPOSALS FOR

Sawmill Machinery Support Foundation Realignment

Proposal Number:	**2015-14**
Proposal Opening Date:	**April 30, 2015**
Proposal Opening Time:	**2:00 P.M.**
Proposal Opening Place:	**Ledyard Town Hall, Mayor's Office**

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One (1) original and two (2) copies of sealed proposals must be received in the Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT 06339 by the date and time noted above. The Town of Ledyard (the "Town") will not accept submissions by e-mail or fax. The Town will reject proposals received after the date and time noted above.

The documents comprising this Request for Proposals must be obtained from the Town's Website http://ledyardct.org (Tab RFPs and Bids).

Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.

Proposals must be held firm and cannot be withdrawn for sixty (90) calendar days after the opening date.

The Town reserves the rights to amend or terminate this Request for Proposals, accept all or any part of a proposal, reject all proposals, waive any informalities or non-material deficiencies in a proposal, and award the proposal to the proposer that, in the Town's judgment, will be in the Town's best interests.

This Request for Proposals ("RFP") includes:

- Standard Instructions to Proposers
- Insurance Requirements
- Proposal Form
- Proposer's Statement of Qualifications/References
- Specifications
- Addenda, if any

END OF SUMMARY SCOPE
TOWN OF LEDYARD, CONNECTICUT

STANDARD INSTRUCTIONS TO PROPOSERS

1. INTRODUCTION

The Town of Ledyard (the "Town") is soliciting proposals for **Sawmill Machinery Support Foundation Realignment**. This RFP is not a contract offer, and no contract will exist unless and until a written contract is signed by the Town and the successful proposer.

Interested parties should submit a proposal in accordance with the requirements and directions contained in this RFP.

If there are any conflicts between the provisions of these Standard Instructions to Proposers and any other documents comprising this RFP, these Standard Instructions to Proposers shall prevail.

2. RIGHT TO AMEND OR TERMINATE THE RFP OR CONTRACT

The Town may, before or after proposal opening and in its sole discretion, clarify, modify, amend or terminate this RFP if the Town determines it is in the Town's best interest. Any such action shall be effected by a posting on the Town's website, http://ledyardct.org. **Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.**

3. KEY DATES

Pre-Proposal Conference or Site Visit:	April 21, 2015
Proposal Opening:	April 30, 2015
Preliminary Notice of Award:	by May 15, 2015
Contract Execution:	by May 22, 2015

The Preliminary Notice of Award and Contract Execution dates are anticipated, not certain, dates.

4. OBTAINING THE RFP

All documents that are a part of this RFP may be obtained at the Town's Website: http://ledyardct.org (Bids and RFPs tab).

5. PRE-BID MEETING

A mandatory pre-bid meeting will be held at the Sawmill property, 172 Iron Street, Ledyard, on April 21, 2015 at 9:00 a.m. Questions about the project specifications will be addressed at that time.

6. PROPOSAL SUBMISSION INSTRUCTIONS

Proposals must be received in the Ledyard Town Hall, Mayor's Office, Ledyard, CT 06339, prior to the date and time the proposals are scheduled to be opened publicly. Postmarks prior to the opening date and time do **NOT** satisfy this condition. The Town will not accept submissions by e-mail or fax. Proposers are solely responsible for ensuring timely delivery. The Town will **NOT** accept late proposals.

One (1) original and two (2) copies of all proposal documents must be submitted in sealed, opaque envelopes clearly labeled with the proposer's name, the proposer's address, the words **"PROPOSAL DOCUMENTS," ** and the **Proposal Title, Proposal Number and Proposal Opening Date**. The Town may decline to accept proposals submitted in unmarked envelopes that the Town opens in its normal course of business. The Town may, but shall not be required to, return such proposal documents and inform the proposer that the proposal documents may be resubmitted in a sealed envelope properly marked as described above.

Proposal prices must be submitted on the Proposal Form included in this RFP. All blank spaces for proposal prices must be completed in ink or be typewritten; proposal prices must be stated in both words and figures. The person signing the Proposal Form must initial any errors, alterations or corrections on that form. Ditto marks or words such as "SAME" shall not be used in the Proposal Form.

Proposals may be withdrawn personally or in writing provided that the Town receives the withdrawal prior to the time and date the proposals are scheduled to be opened. Proposals are considered valid, and may not be withdrawn, cancelled or modified, for sixty (60) days after the opening date, to give the Town sufficient time to review the proposals, investigate the proposers' qualifications, secure any required municipal approvals, and execute a binding contract with the successful proposer.

An authorized person representing the legal entity of the proposer must sign the Proposal Form and all other forms included in this RFP.

7. QUESTIONS AND AMENDMENTS

Questions concerning the process and procedures applicable to this RFP are to be submitted **in writing** (including by e-mail) and directed **to**:

Name: Marcia Hancock
Department: Finance
E-Mail: finance.director@ledyardct.org

Questions concerning this RFP's Specifications are to be submitted **in writing** (including by e-mail) and directed **to**:

Name: Bill Fossum
Department: Historic District Commission
E-mail: council@ledyardct.org

The appropriate Town representative listed above must receive any questions from proposers no later than close of business Friday, April 24, 2015. The Town will answer all written questions by issuing one or more addenda, which shall be a part of this RFP and the resulting Contract, containing all questions received as provided for above and decisions regarding same.

By close of business on Monday, April 27, the Town will post any addenda on the Town's website, http://ledyardct.org. **Each proposer is responsible for checking the website to determine if the Town has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.**

No oral statement of the Town, including oral statements by the Town representatives listed above, shall be effective to waive, change or otherwise modify any of the provisions of this RFP, and no proposer shall rely on any alleged oral statement.

8. ADDITIONAL INFORMATION

The Town reserves the right, either before or after the opening of proposals, to ask any proposer to clarify its proposal or to submit additional information that the Town in its sole discretion deems desirable.

9. COSTS FOR PREPARING PROPOSAL

Each proposer's costs incurred in developing its proposal are its sole responsibility, and the Town shall have no liability for such costs.

10. OWNERSHIP OF PROPOSALS

All proposals submitted become the Town's property and will not be returned to proposers.

11. FREEDOM OF INFORMATION ACT

All information submitted in a proposal or in response to a request for additional information is subject to disclosure under the Connecticut Freedom of Information Act as amended and judicially interpreted. A proposer's responses may contain financial, trade secret or other data that it claims should not be public (the "Confidential Information"). A proposer must identify specifically the pages and portions of its proposal or additional information that contain the claimed Confidential Information by visibly marking all such pages and portions. Provided that

the proposer cooperates with the Town as described in this section, the Town shall, to the extent permitted by law, protect from unauthorized disclosure such Confidential Information.

If the Town receives a request for a proposer's Confidential Information, it will promptly notify the proposer in writing of such request and provide the proposer with a copy of any written disclosure request. The proposer may provide written consent to the disclosure, or may object to the disclosure by notifying the Town in writing to withhold disclosure of the information, identifying in the notice the basis for its objection, including the statutory exemption(s) from disclosure. The proposer shall be responsible for defending any complaint brought in connection with the nondisclosure, including but not only appearing before the Freedom of Information Commission, and providing witnesses and documents as appropriate.

12. REQUIRED DISCLOSURES

Each proposer must, in its Proposal Form, make the disclosures set forth in that form. A proposer's acceptability based on those disclosures lies solely in the Town's discretion.

13. QUALIFICATIONS and REFERENCES

Each proposer must complete and submit the Proposer's Statement of Qualifications/References form included in this RFP.

14. LEGAL STATUS

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

15. PROPOSAL (BID) SECURITY

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

16. PRESUMPTION OF PROPOSER'S FULL KNOWLEDGE

Each proposer is responsible for having read and understood each document in this RFP and any addenda issued by the Town. A proposer's failure to have reviewed all information that is part of or applicable to this RFP, including but not only any addenda posted on the Town's website, shall in no way relieve it from any aspect of its proposal or the obligations related thereto.

Each proposer is deemed to be familiar with and is required to comply with all federal, state and local laws, regulations, ordinances, codes and orders that in any manner relate to this RFP or the performance of the work described herein.

By submitting a proposal, each proposer represents that it has thoroughly examined and become familiar with the scope of work outlined in this RFP, and it is capable of performing the work to achieve the Town's objectives. If applicable, each proposer shall visit the site, examine the areas and thoroughly familiarize itself with all conditions of the property before preparing its proposal.

17. SUBSTITUTION FOR NAME BRANDS

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

18. TAX EXEMPTIONS

The Town is exempt from the payment of federal excise taxes and Connecticut sales and use taxes.

19. INSURANCE

The successful proposer shall, at its own expense and cost, obtain and keep in force at least the insurance listed in the Insurance Requirements that are a part of this RFP. The Town reserves the right to request from the successful proposer a complete, certified copy of any required insurance policy.

20. PERFORMANCE SECURITY

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

21. DELIVERY ARRANGEMENTS

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

22. AWARD CRITERIA; SELECTION; CONTRACT EXECUTION

All proposals will be publicly opened and read aloud as received on the date, at the time, and at the place identified in this RFP. Proposers may be present at the opening.

The Town reserves the right to correct, after proposer verification, any mistake in a proposal that is a clerical error, such as a price extension, decimal point error or FOB terms. If an error exists in an extension of prices, the unit price shall prevail. In the event of a discrepancy between the price quoted in words and in figures, the words shall control.

The Town reserves the rights to accept all or any part of a proposal, reject all proposals, and waive any informalities or non-material deficiencies in a proposal. The Town also reserves the right, if applicable, to award the purchase of individual items under this RFP to any combination of separate proposals or proposers.

The Town will accept the proposal that, all things considered, the Town determines is in its best interests. Although price will be an important factor, it will not be the only basis for award. Due consideration may also be given to a proposer's experience, references, service, ability to respond promptly to requests, past performance, and other criteria relevant to the Town's interests, including compliance with the procedural requirements stated in this RFP.

The Town will not award the proposal to any business that or person who is in arrears or in default to the Town with regard to any tax, debt, contract, security or any other obligation.

The Town will select the proposal that it deems to be in the Town's best interest and issue a Preliminary Notice of Award to the successful proposer. The award may be subject to further discussions with the proposer. **The making of a preliminary award to a proposer does not provide the proposer with any rights and does not impose upon the Town any obligations. The Town is free to withdraw a preliminary award at any time and for any reason. A proposer has rights, and the Town has obligations, only if and when a Contract is executed by the Town and the proposer.**

If the proposer does not execute the Contract within ten (10) business days of the date of the Preliminary Notice of Award, unless extended by the Town, the Town may call any proposal security provided by the proposer and may enter into discussions with another proposer.

The Town will post the Preliminary Notice of Award and related information on its website, http://ledyardct.org, under "Bids and Requests for Proposals.

The Preliminary Notice of Award and Contract Execution dates in Section 3's Key Dates are anticipated, not certain, dates.

23. AFFIRMATIVE ACTION, AND EQUAL OPPORTUNITY

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

24. NONRESIDENT REAL PROPERTY CONTRACTORS

THIS ITEM IS NOT APPLICABLE TO THIS RFP

25. COMPLIANCE WITH IMMIGRATION LAWS

By submitting a proposal, each proposer confirms that it has complied, and during the term of the Contract will comply, with the Immigration Reform and Control Act ("IRCA") and that each person it provides under the Contract will at all times be authorized for employment in the United States of America. Each proposer confirms that it has a properly completed Employment Eligibility Verification, Form I-9, for each person who will be assigned under the Contract and that it will require each subcontractor, if any, to confirm that it has a properly completed Form I-9 for each person who will be assigned under the Contract.

The successful proposer shall defend, indemnify, and hold harmless the Town, its employees, officers, officials, agents, volunteers and independent contractors, including any of the foregoing sued as individuals (collectively, the "Town Indemnified Parties"), against any and all proceedings, suits, actions, claims, damages, injuries, awards, judgments, losses or expenses, including fines, penalties, punitive damages, attorney's fees and costs, brought or assessed against, or incurred by, the Town Indemnified Parties related to or arising from the obligations

under IRCA imposed upon the successful proposer or its subcontractor. The successful proposer shall also be required to pay any and all attorney's fees and costs incurred by the Town Indemnified Parties in enforcing any of the successful proposer's obligations under this provision, whether or not a lawsuit or other proceeding is commenced, which obligations shall survive the termination or expiration of the Contract.

26. NON COLLUSION AFFIDAVIT

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

27. CONTRACT TERMS

The following provisions will be mandatory terms of the Town's Contract with the successful proposer. If a proposer is unwilling or unable to meet any of these Contract Terms, the proposer must disclose that inability or unwillingness in its Proposal Form (see Section 11 of these Standard Instructions to Proposers):

a. DEFENSE, HOLD HARMLESS AND INDEMNIFICATION

The successful proposer agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Town, its employees, officers, officials, agents, volunteers and independent contractors, including any of the foregoing sued as individuals (collectively, the "Town Indemnified Parties"), from and against all proceedings, suits, actions, claims, damages, injuries, awards, judgments, losses or expenses, including attorney's fees, arising out of or relating, directly or indirectly, to the successful proposer's malfeasance, misconduct, negligence or failure to meet its obligations under the RFP or the Contract. The successful proposer's obligations under this section shall not be limited in any way by any limitation on the amount or type of the successful proposer's insurance.
Nothing in this section shall obligate the successful proposer to indemnify the Town Indemnified Parties against liability for damage arising out of bodily injury to persons or damage to property caused by or resulting from the negligence of the Town Indemnified Parties.

In any and all claims against the Town Indemnified Parties made or brought by any employee of the successful proposer, or anyone directly or indirectly employed or contracted with by the successful proposer, or anyone for whose acts or omissions the successful proposer is or may be liable, the successful proposer's obligations under this section shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by the successful proposer under workers' compensation acts, disability benefit acts, or other employee benefits acts.

The successful proposer shall also be required to pay any and all attorney's fees incurred by the Town Indemnified Parties in enforcing any of the successful proposer's obligations under this section, which obligations shall survive the termination or expiration of this RFP and the Contract.

As a municipal agency of the State of Connecticut, the Town will NOT defend, indemnify, or hold harmless the successful proposer.

b. ADVERTISING

The successful proposer shall not name the Town in its advertising, news releases, or promotional efforts without the Town's prior written approval.

If it chooses, the successful proposer may list the Town in a Statement of References or similar document required as part of its response to a public procurement. The Town's permission to the successful proposer to do so is not a statement about the quality of the successful proposer's work or the Town's endorsement of the successful proposer.

c. W-9 FORM

The successful proposer must provide the Town with a completed W-9 form before Contract execution.

d. PAYMENTS

Billing to the Town shall be submitted monthly by the Contractor. The monthly payments will be determined by dividing by twelve (12) the annual cost for the particular year, adjusted to incorporate any contract changes. The Town will pay the Contractor the billed amount less any liquidated damages or costs within thirty (30) days after billing. The Town reserves the right to submit payments by electronic payment.

e. TOWN INSPECTION OF WORK

The Town may inspect the successful proposer's work at all reasonable times. This right of inspection is solely for the Town's benefit and does not transfer to the Town the responsibility for discovering patent or latent defects. The successful proposer has the sole and exclusive responsibility for performing in accordance with the Contract.

f. REJECTED WORK OR MATERIALS

The successful proposer, at its sole cost and expense, shall remove from the Town's property rejected items, commodities and/or work within 48 hours of the Town's notice of rejection. Immediate removal may be required when safety or health issues are present.

g. MAINTENANCE AND AVAILABILITY OF RECORDS

The successful proposer shall maintain all records related to the work described in the RFP for a period of five (5) years after final payment under the Contract or until all pending Town, State and Federal audits are completed, whichever is later. Such records shall be available for examination and audit by Town, state and federal representatives during that time.

h. SUBCONTRACTING

Prior to entering into any subcontract agreement(s) for the work described in the Contract, the successful proposer shall provide the Town with written notice of the identity (full legal name, street address, mailing address [if different from street address], and telephone number) of each proposed subcontractor. The Town shall have the right to object to any proposed subcontractor by providing the successful proposer with written notice thereof within seven (7) business days of receipt of all required information about the proposed subcontractor. If the Town objects to a proposed subcontractor, the successful proposer shall not use that subcontractor for any portion of the work described in the Contract. If known, proposers must clearly state their intention to subcontract in their proposal; the identity of all subcontractors shall be included in the proposal.

All permitted subcontracting shall be subject to the same terms and conditions as are applicable to the successful proposer. The successful proposer shall remain fully and solely liable and responsible to the Town for performance of the work described in the Contract. The successful proposer also agrees to promptly pay each of its subcontractors within thirty (30) days of receipt of payment from the Town or otherwise in accordance with law. The successful proposer shall assure compliance with all requirements of the Contract. The successful proposer shall also be fully and solely responsible to the Town for the acts and omissions of its subcontractors and of persons employed, whether directly or indirectly, by its subcontractor(s).

i. PREVAILING WAGES

THIS ITEM IS NOT APPLICABLE TO THIS RFP

j. PREFERENCES

THIS ITEM IS NOT APPLICABLE TO THIS RFP

k. WORKERS COMPENSATION

THIS ITEM IS NOT APPLICABLE TO THIS RFP

l. SAFETY

THIS ITEM IS NOT APPLICABLE TO THIS RFP"

m. COMPLIANCE WITH LAWS

The successful proposer shall comply with all applicable laws, regulations, ordinances, codes and orders of the United States, the State of Connecticut and the Town related to its proposal and the performance of the work described in the Contract.

n. LICENSES AND PERMITS

The successful proposer certifies that, throughout the Contract term, it shall have and provide proof of all approvals, permits and licenses required by the Town and/or any state or federal authority. The successful proposer shall immediately and in writing notify the Town of the loss or suspension of any such approval, permit or license.

o. CESSATION, SALE, OR TRANSFER OF BUSINESS/BANKRUPTCY/RECEIVERSHIP

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

p. AMENDMENTS

The Contract may not be altered or amended except by the written agreement of both parties.

q. ENTIRE AGREEMENT

It is expressly understood and agreed that the Contract contains the entire agreement between the parties, and that the parties are not, and shall not be, bound by any stipulations, representations, agreements or promises, oral or otherwise, not printed or inserted in the Contract or its attached exhibits.

r. VALIDITY

The invalidity of one or more of the phrases, sentences or clauses contained in the Contract shall not affect the remaining portions so long as the material purposes of the Contract can be determined and effectuated.

s. DISPUTES

THIS ITEM IS NOT APPLICABLE TO THIS RFP.

t. NON-EMPLOYMENT RELATIONSHIP

The Town and the successful proposer are independent parties. Nothing contained in the Contract shall create, or be construed or deemed as creating, the relationships of principal and agent, partnership, joint venture, employer and employee, and/or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms and conditions of the Contract. The successful proposer understands and agrees that it is not entitled to employee benefits, including but not limited to workers compensation and employment insurance coverage, and disability. The successful proposer shall be solely responsible for any applicable taxes.

END OF STANDARD INSTRUCTIONS TO PROPOSERS

TOWN OF LEDYARD, CONNECTICUT

INSURANCE REQUIREMENTS FOR
SAWMILL MACHINERY SUPPORT FOUNDATION REALIGNMENT

PROPOSAL #2015-14

The successful Contractor must maintain in force continuously during the term of the contract workers compensation insurance and comprehensive liability insurance for both personal injury and property damage as required under this paragraph. The Contractor shall not allow any subcontractor to commence work on a subcontract until certificates of insurance satisfying the requirements of this paragraph have been provided by the subcontractor to and approved by the Public Works Director and/or his designee.

The Contractor must carry insurance under which the Town is named as an assured as follows:

A. Worker's Compensation – as required by State Statute

B. Commercial Liability as follows:
$2,000,000 – General Aggregate
$2,000,000 – Products Completed Operations Aggregate
$1,000,000 – Personal & Advertising Injury
$1,000,000 - Each Occurrence Bodily Injury and Property Damage
$ 100,000 – Fire damage, Any One Fire
$5,000 – Medical Payments, Any One Person Including Explosion Collapse & Underground

C. Automobile Liability: $1,000,000 Combined Single Limit Bodily Injury & Property Damage.

Such insurance must be by insurance companies licensed to write such insurance in the State of Connecticut against the above risks and in the amounts indicated. All insurance must provide for a thirty (30) day notice to the Town of cancellation or restrictive amendment.

Certificates of insurance must be submitted to the Finance office within 30 days of signing the contract.

Failure to provide and to keep current the required insurance and certificates may be held to be a willful and substantial breach of this contract.

END OF INSURANCE REQUIREMENTS

TOWN OF LEDYARD, CONNECTICUT

SAWMILL MACHINERY SUPPORT FOUNDATION REALIGNMENT
PROPOSAL #2015-14

PROPOSER'S FULL LEGAL NAME: _____

ACKNOWLEDGEMENT

In submitting this Proposal Form, the undersigned proposer acknowledges that the price(s) include all labor, materials, transportation, hauling, overhead, fees and insurances, bonds or letters of credit, profit, security, permits and licenses, and all other costs to cover the completed work called for in the RFP. Except as otherwise expressly stated in the RFP, no additional payment of any kind will be made for work accomplished under the price(s) as proposed.

NOTE: THIS DOCUMENT, IN ORDER TO BE CONSIDERED A VALID PROPOSAL, MUST BE SIGNED BY A PRINCIPAL OFFICER OR OWNER OF THE BUSINESS ENTITY THAT IS SUBMITTING THE PROPOSAL. SUCH SIGNATURE CONSTITUTES THE PROPOSER'S REPRESENTATIONS THAT IT HAS READ, UNDERSTOOD AND FULLY ACCEPTED EACH AND EVERY PROVISION OF EACH DOCUMENT COMPROMISING THE RFP, UNLESS AN EXCEPTION IS DESCRIBED ABOVE.

BY _____
TITLE:

_____
(PRINT NAME)

_____ DATE:_____
(SIGNATURE)

END OF PROPOSAL FORM

TOWN OF LEDYARD, CONNECTICUT

PROPOSAL # 2015-14

PROPOSER'S REFERENCES

Provide at least three (3) references:

1. BUSINESS NAME_____

   ADDRESS_____

   CITY, STATE_____

   TELEPHONE:_____

   INDIVIDUAL CONTACT NAME AND POSITION

   _____

2. BUSINESS NAME_____

   ADDRESS_____

   CITY, STATE_____

   TELEPHONE:_____

   INDIVIDUAL CONTACT NAME AND POSITION

   _____

3. BUSINESS NAME_____

   ADDRESS_____

   CITY, STATE_____

   TELEPHONE_____

   INDIVIDUAL CONTACT NAME AND POSITION

   _____

END OF REFERENCES

TOWN OF LEDYARD, CONNECTICUT

PROPOSAL # 2015-14

SPECIFICATIONS

Location: Sawmill Building
172 Iron Street
Ledyard, CT 06339

Contractor to supply material and labor to realign machinery support foundation in the lower level of the Sawmill Building. Work is to be completed in conformance with the following specifications.

1. A copy of mandatory insurance must be delivered to the Town of Ledyard, Finance Department prior to start date. (See attached specifications)
2. Start date is to be as soon as possible after awarding of contract. Completion date shall be agreed upon between the contractor and Chairman of the Historical District Commission. Mandatory completion date by September 15, 2015.
3. All work to be performed by licensed and insured personnel.
4. Existing foundation shall be realigned such that the Pitman Arm which transmits power to the saw frame is rotated into a vertical condition as the design of this equipment requires. (Note: This arm is currently approximately 5-6" out of vertical alignment)
5. The work to accomplish this shall consist of but not be limited to the following actions:
    - The Flywheel (To which the Pitman Arm is attached) shall be translated approximately 5-6" toward the vertical Turbine Power Shaft.
    - This will require cutting back and adding to the existing concrete embedment and translation of the Pillow Block attached thereto.
    - This Pillow Block and the other block supporting the horizontal Shaft shall be mounted on ¾" bearing plates of suitable design to allow the Pillow Blocks to be mounted to the plates and the plates to the foundation.
6. Upon completion of alignment of the Shafts and Flywheel the Pitman Arm shall be suitably modified to accept a bearing sleeve fitted to the Crank Pin of the Flywheel. The Clevis assembly at the top of the Pitman Arm shall also be repaired or replaced to conform to the corrected configuration of the Pitman Arm.

7. The bevel gears transmitting power from the vertical Turbine Shaft to the horizontal Drive Shaft shall be properly aligned to minimize vibration and maximize tooth engagement. The reversing pulley on the horizontal Shaft shall also be suitably realigned.
8. Temporary fencing to be installed to prevent access to the work area when work is not in progress.
9. Work site is to be kept clean of construction debris on a daily basis.
10. Any damage incidental to accomplishment of this task shall be repaired by the Contractor.
11. Acceptance of the modification and installation shall be contingent upon demonstration of satisfactory sawing of lumber from a log supplied by the Sawmill.

END OF SPECIFICATIONS