

20 July, 2015

Office of the Mayor
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

RE: Bid# 2016-03 – Ledyard Police Facility - Ledyard, Connecticut

Dear Sir:

Stadia Engineering Associates, Inc. (SEA) appreciates the opportunity to respond to your Request for Proposals to provide Clerk of the Works services to the Town of Ledyard for the upcoming construction of the new Police Facility within the municipal complex located on Colonel Ledyard Highway. After examining the Request for Qualification we are certain that assigned staff and support personnel have broad professional experience in this type of work assuring the Town that the services provided will ensure the New Police Facility will be constructed per the bid documents and construction specifications.

Stadia Engineering Associates, Inc. (hereinafter called "SEA" or "Engineer") is pleased to submit this proposal for professional services to the Town of Ledyard (hereinafter called "Client") for the position of Clerk of the Works (hereafter referred to as Clerk) for the above referenced project.

As a part of the Request for Proposals (RFP) we offer the following as our basis of qualifications in the same order as identified on page 4 of the RFP:

1. Construction Inspection / Clerk of the Works Projects

Project Name: Pleasant View Estates – Griswold, Connecticut
Project Owner: Griswold - Pleasant View Associates, LLC
30 Broad Street
New York, New York 10004
Owner Contact: Mr. Moti Halberstam
212-548-2740

Estimated Project Costs: Phase I - \$8,500,000

Currently providing Resident Project Representative Services to the owner for the construction of a 19 building – 102 unit condominium complex (Phase I includes approximately 6-acres of site work, community building and five (5) multi-unit residential buildings). Work includes mass grading, utility installation, specialty construction, and building construction as well as day to day management of the CT DEEP Storm Water Pollution Control Program.

Project Name: Emergency Services Facility – North Stonington, Connecticut
Project Owner: Town of North Stonington
Old Town Hall
40 Main Street
North Stonington, Connecticut 06359
Owner Contact: Mr. Mark Perkins, Chairman – Emergency Services Building Committee
860-625-1630
Mr. Nicholas Mullane, First Selectman
860-535-2877

Estimated Project Cost: \$6,000,000

Phase 1 – Mass Site Excavation – providing Clerk of the Works services for the preparation of the site for subsequent phases. Phase II includes providing clerk of the works services to observe finish site work and the new

ENGINEERS ENVIRONMENTAL PLANNERS SURVEYORS

EMS facility building. The new building will have five truck bays and office space for administration, classes and meetings, as well as accommodating the Town's ambulance contingent. It will be a single-story; 20,600 square foot prefabricated steel structure.

Project Name: Reconstruction of Main Street
Project Owner: Town of Chester
Town Hall
203 Middlesex Avenue
Chester, Connecticut 06412
Owner Contact: Mr. Edward Meehan, First Selectman
860-526-0013

Estimated Project Cost: \$850,000

Stadia Engineering Associates, Inc. is currently providing Resident Project Representative Services for the reconstruction of approximately 1,100 feet of Main Street. Work includes reclaiming existing pavement with the installation of new pavement, new drainage, new granite curbing, sidewalks and landscaping. Work requires staged construction, extensive collaboration with neighbors and stakeholders to keep the facility functioning during the construction process. All work is being performed under State DOT guidelines including construction materials, approved methods as well as construction inspection procedures.

As you are aware it should also be noted that SEA is the Engineer of Record for the storm drainage and subsurface sanitary system designs for the municipal complex. We have through the design and approval process built strong relationships with other members of the design team as well as the Town and its Permanent Building Committee and key town staff. We are of the opinion that the continuation of service to the Town as the Clerk of the Works holds no conflict of interest and will enhance the construction process by ensuring the selected contractor provides and delivers the designed structure and facility infrastructure. We have provided the same service continuation on other projects notably the work presently with the Town of Chester where we not only are the Engineer of Record for the design but also observing construction on behalf of the Town of Chester.

2. Hours of Service

The Town of Ledyard has determined that the project will require the need of a part-time Clerk of the Works and the work effort by the contractor will be accomplished in fourteen (14) months. With this in mind SEA proposes an initial assignment of four (4) hours per day for the first six (6) months during the initial site work phase and foundation installation. Once the Contractor starts to bring the project "out of the ground" – putting up structure and finishing it, it will require more time on site because of the many subcontractors performing specialty work will be on site. We believe this will require a full time Clerk of the Works. Total time by the Clerk of the Works on this project will be approximately 1,900 hours. See Scope of Services below for a more detailed description of the services to be performed as Clerk.

3. Fees

Based on the estimated hours needed for this assignment as described in Item 2 above, SEA will charge a firm fixed price of One Hundred and Forty-One Thousand Dollars (\$141,000). If the project extends beyond fourteen (14) months, and the Clerk of the Works is to continue to provide services on behalf of the Town, SEA will bill for the same at the hourly rates detailed elsewhere in this document. At this time the only foreseeable direct expense would be for mileage, which given our office's proximity (~10 miles) to the work site is a minimal cost. This fee does not include costs of any permits and/or material testing services.

4. Qualifications and Insurance:

Enclosed with this letter please find our "Firm Profile" as well as a copy of our Brochure and the resume of Jim Rossman. Also attached is a copy of SEA's insurance certificate. Please note that although Professional Liability Insurance coverage is \$1,000,000 – each occurrence and \$2,000,000 aggregate we will, if selected, increase the aggregate to \$3,000,000 for this project. Note however we do have the requisite amount of Professional Liability insurance required by the State of Connecticut Departments of Transportation, Energy and Environmental Protection, Administrative Services – Division of Construction Services for similar projects undertaken by them.



SCOPE OF SERVICES:

SEA will perform the following professional services:

1. SEA will as the “Clerk of the Works”, handle the day-to-day oversight of the Contractor’s work during the construction activities performed for the project.
2. The Clerk of the Works will be responsible for the following industry-accepted tasks:
 - Attending meetings with the PMBC, General Contractor, and/or Architect as necessary, throughout the construction processes, including presentations as needed.
 - Develop a thorough familiarity with the purpose of the facility to be constructed, with the Town's requirements, with the design and with the contract documents.
 - Maintain continuous communications with the Town (PMBC Chairman or other designated official), and the Town's contracted Architectural firm and General Contractor, as well as various sub-contractors or consultants, as necessary.
 - Coordinate between the General Contractor and the Town those activities that may disrupt Town Hall operations or construction activities.
 - Observe the quality and progress of construction to determine, in general, that it is proceeding in accordance with the contract documents and in accordance with the General Contractor's proposed construction schedule.
 - Maintain records at the construction site in an orderly manner as directed by the Town. Include copies of all correspondence concerning the project, contract documents, construction schedule, change orders, test results, permits, inspection reports, insurance policies, minutes or summaries of meetings, shop drawings, invoices, lien releases, and any other applicable documentation. Maintain separate files of approved and disapproved change orders.
 - Maintain a log of all daily activities including daily progress, weather conditions, visitors, inspectors, sub-contractors on site, nature and location of work performed, either through personal observations or as reported by the construction manager in its daily logs and daily reports.
 - Meet and accompany any inspectors from local, state or federal agencies having jurisdiction over the project. Immediately report the results of such inspections to the Town and the design construction team. Monitor any and all corrective actions.
 - As far as able, observe tests as required by the contract documents.
 - Review field reports from architects and engineers. Monitor any and all corrective actions.
 - Observe material delivered to the site and used by the sub-contractors to ensure that materials used are those specified or approved substitutes, and that the materials are in good condition and free of defects.
 - Monitor the proper storage of materials, including any off-site storage. Report problems to the General Contractor. Notify the Town if, in the Clerk's opinion, any materials should be replaced due to improper storage.
 - Report to Architect when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by Architect.
 - Inspections and Tests:
 - a. Consult with Architect in advance of scheduled inspections and tests.
 - b. Observe, record, and report to Architect appropriate details relative to the test procedures.
 - c. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections, and report to Architect.
 - Shop Drawings and Samples:
 - a. Record date of receipt of Samples and approved Shop Drawings.
 - b. Receive Samples which are furnished at the Site by Contractor, and notify Architect of availability of Samples for examination.

- c. Advise Architect and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal for which RPR believes that the submittal has not been approved by Architect.
- Immediately notify the Town and the Architect of any work which, in the opinion of the Clerk, is substandard or otherwise not in accordance with the contract documents. Document with photographs, measurements etc. as appropriate.
- Immediately report to the Town, and Architect, any conditions that may result in a delay of completion of work.
- Immediately notify Town and Architect of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, damage to property by fire or other causes, or the discovery of any Constituent of Concern.
- Assist the design / construction team in the development of a punch list. Monitor the status of the punch list and inform the PMBC of the status of the punch list on a regular basis.
- Monitor and inspect the installation of Town furnished equipment or material.
- Participate in final inspection, close-out, and systems start-up.
- Assist in the coordination of access to various parts of the facility, or site, by the builders and by the occupants.
- Carefully coordinate and monitor any occupation of the facility by the Town prior to final completion of work. Be especially alert to any conditions which may lead to claims for damage.
- Receive and inventory keys, special tools, filters, spare parts, and similar items for transfer to the Town's staff
- Receive and review all requests for payment from the General Contractor.
- Make recommendations to the Town concerning payment.
- Receive and review as-built drawings for transfer to the Town.
- Receive, review and maintain technical manuals, operator's manuals, manufacturer's instructions and similar documents for transfer to the Town's staff
- Provide a weekly report to the Town (PMBC) outlining construction progress, needed decisions, pending change orders, current activities, construction photos, and daily logs.

UNDERSTANDING OF THE SCOPE OF SERVICES:

The Scope of Services as described above assumes the following:

1. The Clerk of the Works understands that all project direction will originate from a single Client Representative, to be identified at project inception, who is authorized to act on the behalf of the Client.
2. In the performance of these services, the Clerk will coordinate its efforts with those of other project team members, and other consultants, as required.
3. Disseminations of project information will be authorized solely by the Client.
4. The Clerk will use current local, state and federal regulations/guidelines for all work assignments and/or best management practices.
5. On-site presences by the Clerk will be limited to a negotiated maximum number of hours. Time on site performing Clerk duties may start as part-time (4-hours/day) initially and increase to a full-time (8 hours/day) requirement as the Contractor brings on more subcontractors and the level of observable construction activity increases near the completion of the project structure.
6. This proposal **does not** include the following services:
 - a. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including “or-equal” items).
 - b. Exceed limitations of Town established authority as set forth in this Agreement.
 - c. Undertake any of the responsibilities of Contractor, Subcontractors, and/or Suppliers.
 - d. Advise on, issue directions relative to, or assume control over any aspect of the means, methods,



- techniques, sequences or procedures of Contractor's work.
- e. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Town or Contractor.
 - f. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Town.
 - g. Establish or set a construction schedule, schedule of Shop Drawing and Sample submittals, and/or the schedule of values for the project
 - h. Inspection and testing services by an independent testing firm.

It is understood that SEA will perform services under the sole direction of the Client. In the performance of these services, SEA will coordinate its efforts with other project team members as required.

It is also understood that there may be unknown project components that cannot be accounted for at this time as detailed in the **SCOPE OF SERVICES** and that the compensation for services does not cover the costs of additional services required to resolve uncertain project components (i.e. Change to project scope, expansion of responsibilities, unknown environmental issues, extension of project duration). SEA will also furnish such additional services as Client may request, or which might arise during the ongoing process of site construction for the project as a whole. Services not explicitly detailed herein will be considered additional work, for which the Client will be notified prior to the Engineer undertaking. These **AUTHORIZED ADDITIONAL SERVICES** will be discussed with the Client, detailed in writing, and amended to this proposal as necessary in order to provide an orderly progression of work.

COMPENSATION FOR SERVICES:

SEA proposes to complete work presented in the Scope of Services as follows:

Task 1 – Clerk of the Works

\$ 141,000.00 (*Fixed Fee Budget*)

Understanding that the available man-hour budget for the project is approximately nineteen hundred (1,900) hours to be expended across the duration of the construction as required to adequately observe activities performed by the Contractor and execute the responsibilities described above under the Scope of Service.

Direct project expenses incurred in connection with the performance of the basic scope of services will be charged on the basis of cost and are not included within the above fees.

AUTHORIZED ADDITIONAL SERVICES will be invoiced, as necessary, as negotiated with the Client. Authorized Additional Services will be performed only after prior approval by the Client. Direct project expenses incurred in connection with additional services will be invoiced based on straight cost.

We appreciate the opportunity to submit this proposal and trust that we have developed a Scope of Services that will facilitate project construction. We look forward to your favorable review of our proposal and the opportunity to respond to any comments or questions or to discuss the basis of our fees.

Respectfully Submitted,

Stadia Engineering Associates, Inc.



James V. Rossman, P.L.S.
Principal

Enc.: SEA Company Profile
2015 Professional Licensure Statement
Professional Resume
2015 Rate Sheet (Municipal)
Insurance Certificate



Stadia Engineering Associates, Inc

Company Profile

Stadia Engineering Associates, Inc. is a full-service consulting firm that provides professional land surveying, environmental planning and engineering. Stadia Engineering Associates, Inc. principals have over 60 years combined experience in land surveying and consulting services, which provides the foundation of our solid reputation.

Stadia Engineering Associates, Inc. employs a talented staff of surveyors, planners, engineers, and support personnel, providing professional, technical, and administrative services to meet all of the requirements of a project. The diverse engineering, technical background, and experience of our staff are crucial elements in the assembly of a comprehensive team that can meet the needs of any given project. Our experience includes extensive work in both the public and private sectors. Our field and office teams utilize cutting-edge technology along with their broad knowledge and expertise to provide our clients with an accurate, reliable, and sustainable design that is delivered on time & within budget.

Stadia Engineering Associates, Inc. values its relationships with our clients and strives to provide them with unparalleled levels of quality and professionalism. Our commitment to superior customer service provides our clients with accurate, detailed designs. We measure our success by our ability to earn the loyalty of our clients. Everything from our state-of-the-art equipment to our friendly client oriented professional staff is at your service.

Professional Services

Surveying:

Existing Condition / Topographic Surveys
ALTA/ACSM Land Title Surveys
Boundary Surveys
Photogrammetric Control
Hydrographic and Flood Plains
Utility & Subsurface Infrastructure Surveys
Record Surveys (As-Built Survey)
FEMA Elevation Certificates
Title Search Services
Legal Descriptions & Exhibits
Litigation & Expert Witness Services
Condominium Mapping / Documents
ROW / Easement Mapping

Environmental Planning:

Site Selection / Land Uses Feasibility Studies
Master Planning and Site Analysis
Residential / Commercial Developments
Mixed Use Developments
Conceptual Design and Graphic Presentations
Zone Changes / Open Space Planning
Wetland Delineation and Mitigation
Grant Assistance

Engineering:

Highway and Roadway Design
Structure Design (Bridges, Culverts and Retaining Walls)
Streetscape Enhancement
Pedestrian & Bikeway Design
Hydrologic and Hydraulic Analysis & Design
Flood Studies
Stormwater Management / Design
Subsurface Utility Engineering
Erosion & Sedimentation Control
Site Plans / Design
Athletic Field Design
Local / State / Federal Permitting
Environmental Permitting
Water Diversion Permits
Stormwater, Coastal and Marine Permits

Construction Services:

Construction Phase Services
Horizontal & Vertical Control Surveys
Settlement & Structural Monitoring
Construction Layout Services
Volumetric Surveys (Pits & Stockpiles)
Environmental Compliance Inspections

Stadia Engineering Associates, Inc. is committed to providing [Sustainable Low Impact Designs](#) using proper stormwater management, best management practices, and use of renewable resources/materials. We embrace the [Context Sensitive Solutions](#) design process.

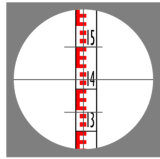
We are committed to providing our clients with the highest [Quality, Professional Service](#) that is delivered in a [Timely](#) manor, meeting your strictest deadlines. We are a firm that provides a broad [Experienced](#) and [Professional](#) staff that can be your [Trusted](#) partner.

Partial Client List

Indian River Recreation Complex, Clinton, CT
Horace Greeley High School, Chappaqua, NY
Bronxville High School, Bronxville, NY
Holy Cross High School, Flushing, NY
Horace Greeley High School, Chappaqua, NY
West Haven High School, West Haven, CT
Branford High School, Branford, CT
New York Athletic Club, Phelam, NY
Notre Dame High School, West Haven, CT
Trumbull High School, Trumbull, CT
K&F Landscape Architects, Mystic, CT
Mohegan Sun Casino, Montville, CT
Pleasant View LLC, Griswold, CT
Delmac LLC, Griswold, CT
Mohegan Hill Development, Montville, CT

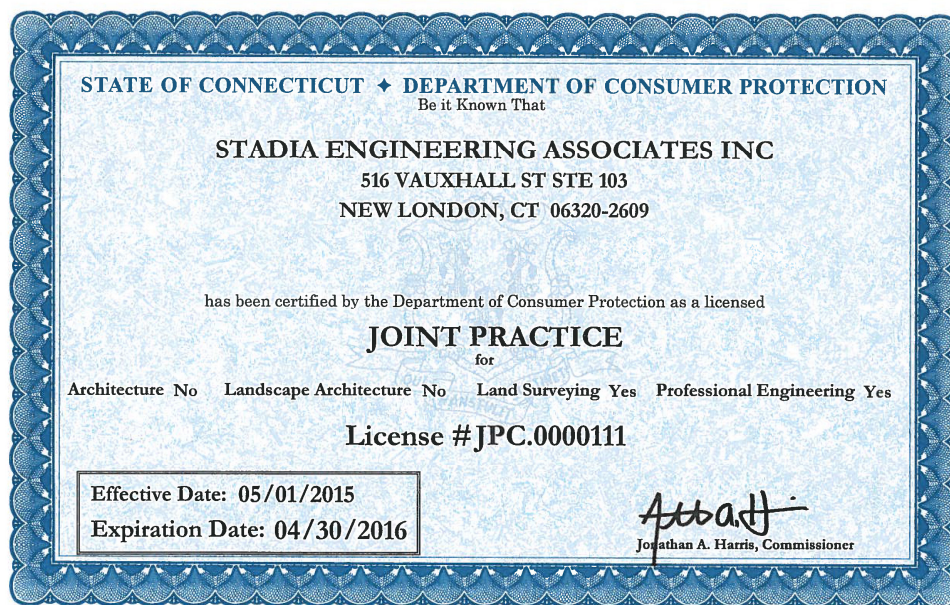
Greater Northern Development, Phoenix, AZ
Mitchell College, New London, CT
Mystic Seaport Museum, Stonington, CT
University of New Haven, New Haven, CT
Pleasant View Associates, LL C, Griswold, CT
Route 164 LLC, Griswold, CT
Foxwoods Resort Casino, Mashantucket, CT
Hopkins School, New Haven, CT
Griswold Schools, Griswold, CT
Jewett City Main Street Master Plan, Griswold, CT
Mansfield Parks & Recreation, Mansfield, CT
Groton Parks & Recreation, Groton, CT
Main Street Master Plan, Chester, CT
Pratt & Whitney, East Hartford, CT
UConn Storrs, CT
Landmark Architects, P.C., East Haven, CT
Meriden Housing Authority, Meriden, CT





2015 PROFESSIONAL LICENSURE STATEMENT

Stadia Engineering Associates, Inc. is authorized to practice professional engineering and land surveying both individually, and as a corporation, in conformance with Chapter 391 – Sections 20-302 & 20-306(b) of the State of Connecticut General Statutes as evidenced by the following copies of the annual license certificates issued by the Department of Consumer Protection.



ENGINEERS

ENVIRONMENTAL PLANNERS

SURVEYORS

Western Connecticut Office

860 Bullet Hill Road • Southbury, Connecticut 06488
(203) 687-4271

www.stadiaeng.com

Eastern Connecticut Office

516 Vauxhall Street – Suite 103 • New London, Connecticut 06320
(860) 237-4773

James V. Rossman, P.L.S.

Principal

Mr. Rossman is a Licensed Professional Land Surveyor with over 25 years of experience in all aspects of land surveying, including extensive experience in boundary surveys, route surveys, land title dispute resolution, topographic and bathymetric surveys, photogrammetric survey control, residential & commercial development, construction layout & inspection, survey project management and business development related to professional services for private consulting firms, developers and governmental clients. Mr. Rossman also has vast experience in construction and engineering implementation for all types of improvement projects including transportation, structural, environmental and commercial development, residential development, industrial machine control, construction management and regulatory compliance. He provides oversight in the preparation of design plans, specifications, survey and construction documents, and reports, as well as permit applications for Federal, State and Local approvals.

Professional Registrations:

Registered Land Surveyor - State of Connecticut

Professional Certifications:

- Certification for OSHA 29 CFR 1910.120 Hazardous Waste Operations

Professional Affiliations:

- Connecticut Association of Land Surveyors – CALS
Board of Directors – Windham County
- National Society of Professional Surveyors – NSPS
- American Society of Civil Engineers – ASCE

Publications:

- Rossman, James V. - co-author, Madson, On
Connecticut Real Property Boundary Law,
Gainesville, Florida, LSS Publishing Company, 1989.

Boundary/Topographic Surveys:

- Project Surveyor for the boundary, topography and facilities mapping of the West Haven campus of the University of New Haven, including ongoing construction, engineering design, and utility surveys.
- Project Surveyor for campus facilities mapping of large-scale corporate properties to be used for management and planning purposes – Pfizer, Goodyear, ESPN, Pratt & Whitney, Sikorsky, Lockheed/Martin.
- Project Surveyor for the acquisition of several properties by the U.S. Fish and Wildlife Service in Connecticut, Rhode Island and Massachusetts pertaining to littoral boundary issues and the establishment of GPS control networks.
- Project Surveyor for several Department of Environmental Protection boundary surveys for the acquisition various properties throughout Eastern Connecticut.
Project Surveyor for the Groton Long Point inundation study and beach improvement project in Groton, Connecticut.

Route Surveys:

- Project Surveyor for Stamford Urban Transitway Project existing conditions, topographic & utility mapping and the computer drafting & preliminary design modeling in Stamford, Connecticut.
- Project Surveyor for existing conditions survey of the Rails to Trails conversion of The New York, New Haven & Hartford Railroad Company right of way crossing Connecticut Route 10 in Simsbury, Connecticut.
- Project Surveyor for the engineering design survey and drainage system condition survey for a section of Interstate 395 at the Connecticut Route 2A connector for proposed ramp and drainage improvements required for the Mohegan Sun Casino.

Construction Surveys:

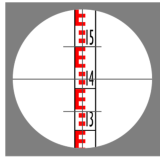
- Project Surveyor for the layout of construction activities, riparian improvements and off-site improvements for the Brooklyn/Danielson Hydroelectric Facilities situated on the Quinebaug River and Five Mile River in Brooklyn, Connecticut.
- Project Surveyor for the layout of high-speed rail & electrification improvements along the Amtrak/Metro North railway from Bridgeport through Greenwich and within the terminal yard at Union Station in New Haven, Connecticut.
- Project Surveyor for several large and small construction projects at The Mohegan Sun Casino and for The Mohegan Tribe of Indians of Connecticut reservation and non-trust properties in Montville, Connecticut.

Environmental Surveys:

- Project Surveyor for the Groton Long Point inundation study and beach improvement project in Groton, Connecticut.
- Project Surveyor for the layout and implementation of the phytoremediation systems for an orphan landfill in Logan, Ohio and the Lockheed/Martin Nuclear Enrichment Facility in Portsmouth, Ohio.
- Project Surveyor and Construction Manager for the cleaning and demolition of several waste oil incineration ponds at the Coastal Refinery in El Dorado, Kansas.
- Project Surveyor for the GPS control survey of the Motor Wheel Disposal Site monitoring well network throughout the City of Lansing, Michigan.
- Project Surveyor for the GPS control survey of the IBM Production Center monitoring well network throughout the City of Endicott, New York.

Construction Inspection Services:

- *Griswold - Pleasant View Associates, LLC, Griswold, CT* - providing Resident Project Representative services to the owner for the construction of a 19 building – 102 unit condominium complex. Work includes mass grading, utility installation and day to day management of the SWPCP.
- *Phase 1 – Excavation of the New Center For Emergency Services, North Stonington, CT* - Providing Resident Project Representative services to the Town of North Stonington for the preparation of the site for subsequent phases. Subsequent phases to include finish site work and the new EMS building.



Schedule of Rates for Professional Services:

Effective January 1, 2015

Principal Professional Engineer	\$ 125 per hour
Principal Licensed Land Surveyor	\$ 125 per hour
Project Manager	\$ 105 per hour
Licensed Staff Engineer	\$ 90 per hour
Licensed Staff Land Surveyor	\$ 85 per hour
Land Planner	\$ 90 per hour
Certified Soil Scientist	\$ 85 per hour
Civil Designer	\$ 65 per hour
Project Inspector	\$ 75 per hour
Staff Technician	\$ 55 per hour
Research Specialist	\$ 70 per hour
CAD Draftsmen	\$ 65 per hour
Clerical Staff	\$ 50 per hour
Two-man Field Crew	\$ 115 per hour
Sub-meter GPS Field Crew	\$ 85 per hour
One-man Reconnaissance Crew	\$ 70 per hour

Stadia Engineering Associates, Inc. will apply the rates for professional services as outlined in the schedule above in accordance with the negotiated scope of services and contractual conditions for each project.

For Testimony / Expert Witness services, *Stadia Engineering Associates, Inc.* will apply a three multiplier (3x) to the above rate classifications.

Standard mileage charges will be applied to projects in accordance with the federal reimbursement rate as defined by the IRS Revenue Procedure. www.irs.gov

Materials and/or Services obtained specifically for the completion of a project will be invoiced as Other Direct Charges (ODC) at cost plus 10%.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

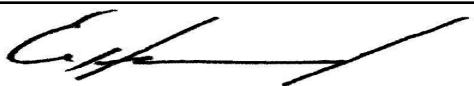
PRODUCER Maloney & Company, LLC 1110 Boston Post Road Guilford, CT 06437	CONTACT NAME:	
	PHONE (A/C, No, Ext): (203)458-4000	FAX (A/C, No): (203)458-4001
	E-MAIL ADDRESS: mail@maloneyllc.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hanover/Citizens Ins. Co. of America	
INSURED Stadia Engineering Associates, Inc. 516 Vauxhall Street New London, CT 06320	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	PROFESSIONAL LIABILITY			LHE A636652 00	5/21/2015	5/21/2016	LIMIT:	\$1,000,000/ \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Specimen Copy	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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