

**TOWN OF LEDYARD
INVITATION TO SUBMIT PROPOSALS**

2017-08--CONSTRUCTION TESTING & SPECIAL INSPECTION SERVICES

**LEDYARD MIDDLE SCHOOL ADDITION & RENOVATION- STATE PROJECT 072-0090
AND
GALLUP HILL SCHOOL ADDITION & RENOVATION- STATE PROJECT 072-0091**

LEDYARD, CONNECTICUT

The Town of Ledyard is seeking proposals for Construction Testing and Special Inspection Services for the Additions and Renovations to Ledyard Middle School and Gallup Hill School projects. Proposals, labeled “Ledyard Middle & Gallup Hill School Addition & Renovation Projects – Construction Testing and Special Inspection Services -2017-08”, will be received by Town of Ledyard, Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, CT 06339, attention Finance Director: Marcia Hancock, until 2:00 p.m. local time on 01 March 2017. Immediately following, all bids will be opened publicly and read aloud. Bids received after the specified closing time will not be accepted and will be returned unopened.

This solicitation requests proposals for either or both of the two projects listed above. Bidders may elect to submit proposals for one project or both projects. Clearly indicate on the bid submission if the proposal is for one (specify which) or both projects. The Town will award separate contracts for each project.

Plans and Specifications for the Projects may be downloaded from the following sites:

Gallup Hill: <https://secure.smartbidnet.com/External/PublicPlanRoom.aspx?Id=275804&i=1>

Ledyard Middle: <https://secure.smartbidnet.com/External/PublicPlanRoom.aspx?Id=273364&i=1>

Any questions regarding specifications, policies and procedures are to be directed to the Chairman, Permanent Municipal Building Committee by email at: sjusk@ledyardct.org.

The Town of Ledyard reserves the right to accept or reject any or all Proposals, in whole or in part, and to waive any informality in any proposal when such action is deemed to be in the best interest of the Town.

The Town of Ledyard is an equal opportunity/affirmative action employer.

Town of Ledyard

INTRODUCTION AND INFORMATION:

Note: This solicitation requests proposals for either or both of the two projects listed above. Bidders may elect to submit proposals for one project or both projects. Clearly indicate in the cover letter if the proposal is for one (specify which) or both projects. The Town will award separate contracts for each project. Using the provided bid form, bidders may propose a lower rate structure if awarded both projects.

In your proposal, include the credentials of staff that will be doing the testing and inspections, a listing of recent projects in which your firm has undertaken construction testing and inspection.

Documents required for this bid are: Current NVLAP Certification and Certificate of Insurance.

Documents requested are: Estimate of Testing and Special Inspector Project cost based on testing and inspection quantities developed by the Construction Manager. Note: Submit separate estimate sheets for each project being bid.

Authorized Representative/Agent of the vendor must sign bids. Please submit three (3) copies of completed bid forms and attachments.

Bid Proposal/Price: Each bid must be submitted on the prescribed form and all blank spaces for bid prices must be filled in ink or typewritten in both words and figures. Bid prices shall include all labor, materials and equipment necessary to complete the work in accordance with the contract documents or these specifications and instructions. All prices must be NET, F.O.B. Ledyard unless otherwise indicated. Bidders may quote on any of all items.

The Company's records and accounts pertaining to this agreement are to be kept available for inspection by representatives of the Town and state for a period of three (3) years after final payments. Copies shall be made available upon request.

Recordkeeping. The Town of Ledyard and its auditors shall have full and complete access to any billing or similar records of the Company and shall be entitled to request from time to time of the Company a specific list of services provided to Ledyard residents.

Compliance with laws. Company shall, in performing the services contemplated by this bid, faithfully observe and comply with all federal, state, and local laws, ordinances and regulations, applicable to the services to be rendered under this agreement.

Indemnification. Company shall indemnify, defend and hold harmless the Town, its officers, agents and employees, from and against any and all claims, losses or liability, or any portion thereof, including attorney's fees and costs, arising from injury or death to persons, including injuries, sickness, disease or death to Company's own employees, or damage to property occasioned by a negligent act, omission or failure of the Company.

Insurance. The Company shall secure and maintain in force throughout the duration of this contract:

a. Comprehensive general liability insurance with a minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate for personal injury and property damage combined.

b. Automobile liability insurance for owned, non-owned and hired vehicles, with limits of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate annually for bodily injury and property damage combined. If no vehicles are owned or leased, the comprehensive general liability shall be extended to provide insurance for non-owned and hired automobiles.

c. Workers' Compensation insurance, including coverage for all costs, benefits, and liabilities under the Workers' Compensation and similar laws which may accrue in favor of any person employed by Company, and Employer's Liability insurance with limits of liability of at least \$100,000 per accident or disease and \$500,000 aggregate by disease. Company warrants and represents that its subcontractors will maintain Workers' Compensation and Employer's Liability insurance.

Said general liability policy shall name the Town of Ledyard as an additional named insured and shall include a provision prohibiting cancellation of said policy except upon thirty (30) days prior written notice to the Town.

Independent Contractor. The Company and the Town agree that the Company is an independent contractor with respect to the services provided pursuant to this agreement. Nothing in this agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither Company nor any employee of Company shall be entitled to any benefits accorded Town employees by virtue of the services provided under this agreement. The Town shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to Company, or any employee of Company.

Covenant against Contingent Fees. The Company warrants that he has not employed or retained any company or person, other than a bonafide employee working solely for the Company, to solicit or secure this contract, and that he has not paid or agreed to pay any company or person, other than a bonafide employee working solely for the Company, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the Town shall have the right to annul this contract without liability or, in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Discrimination Prohibited. The Company, with regard to the work performed by it under this agreement, will not discriminate on the grounds of race, color, national origin, religion, creed, age, sex or the presence of any physical or sensory handicap in the selection and retention of employees or procurement of materials or supplies.

Bids will be awarded to the lowest responsible bidder as determined by the Town.

The Town of Ledyard is exempt from State or Federal taxes.

Fill out the Proposal Form included in the package along with your proposed rates.

Three copies of your proposal should be submitted.

CONSTRUCTION TESTING & SPECIAL INSPECTION SERVICES

COMPLETE THE SINGLE PROJECT RATE COLUMN TO REFLECT RATES IF AWARDED ONLY ONE PROJECT (ALSO USE THIS COLUMN IF ONLY BIDDING ONE PROJECT). IF BIDDING ON BOTH PROJECTS, COMPLETE BOTH THE SINGLE AND COMBINED PROJECT COLUMNS .

<i>Note: Travel time & mileage charges must be included in the proposed rates.</i>	SINGLE PROJECT FIELD TECHNICIAN RATES (Per Function)		COMBINED PROJECT FIELD TECHNICIAN RATES (APPLIES TO BOTH PROJECTS) (Per Function)	
	1/2 Day Interval	1 Day Interval	1/2 Day Interval	1 Day Interval
SOILS - Fill inspection field density (compaction) by Nuclear, Rubber, Balloon, or Sandcone	\$	\$	\$	\$
Lab tests:				
Gradation (sieve) analysis per sample	\$	N/A	\$	N/A
Proctor (maximum) density test sample	\$	N/A	\$	N/A
Wet (sieve) - Additional per sample	\$	N/A	\$	N/A
Is RUSH service on Lab tests available? [] Yes [] No				
CONCRETE - Field placement inspection includes slump, air, temperature, truck timing (including unlimited # of cylinder fabrication)	\$	\$	\$	\$
Rebar Inspection	\$	\$	\$	\$
Lab Tests:				
Concrete mix design review	\$	N/A	\$	N/A
Each:				
Compression test on field-cured cylinders	\$	N/A	\$	N/A
(including pick-up)	\$	N/A	\$	N/A
Curing and compression test on lab-cured cylinders (including pick-up)	\$	N/A	\$	N/A
COMBINATION SOILS/CONCRETE/REBAR INSPECTION	\$	\$	\$	\$
MASONRY On-site inspection of masonry procedures, including fabrication of mortar or grout cubes	\$	\$	\$	\$

<i>Note: Travel time & mileage charges must be included in the proposed rates.</i>	SINGLE PROJECT FIELD TECHNICIAN RATES (Per Function)		COMBINED PROJECT FIELD TECHNICIAN RATES (APPLIES TO BOTH PROJECTS) (Per Function)	
	1/2 Day Interval	1 Day Interval	1/2 Day Interval	1 Day Interval
ASPHALT				
Inspection of in-place asphalt for compaction and/or thickness	\$	\$	\$	\$
Lab Tests: Asphalt content & aggregate gradation	\$	\$	\$	\$
FIREPROOFING				
Thickness inspection (field)	\$	N/A	\$	N/A
Lab Tests: Adhesion or density tests	\$	N/A	\$	N/A
INTUMESCENT PAINT				
Thickness inspection (field)	\$	N/A	\$	N/A
STRUCTURAL STEEL				
Qualified inspector for inspection of field welded connections or in-state fab. shop inspection	\$	\$	\$	\$
	\$	\$	\$	\$
Special Tests: Ultrasonic, liquid penetrant, magnetic particle, radiography or Skidmore Wilhelm				
ENGINEER P.E. for Special Inspection Services:				
Lump Sum:	\$	N/A	\$	N/A
Hourly Rate for additional services (if required):	\$	N/A	\$	N/A